

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, April 15, 2024

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, April 15, 2024 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, March 18, 2024
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action: 2024-2025 Town Fund Budget
 - B. Discussion and possible action: 2024-2025 Road District Budget
 - C.
9. New Business
 - A. Discussion and possible action:
 - B.
10. Executive Session, if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
April 12, 2024

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, March 18, 2024

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, March 18, 2024 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson. Trustee Cratty and Trustee Lueth were absent. This meeting was not recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approve the February 19, 2024 meeting minutes as presented. Roll call vote taken, all ayes noted, motion Carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approve the audit and payment of the unpaid bills/Warrant check detail for the Town. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Supervisor Ruth , 2nd by Trustee Cooper, to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Response to Public Comment - None**
8. **Old Business - None**
9. **New Business**
 - A. **Discussion and possible action: 2023-2024 Town Fund Budget**
Supervisor Ruth noted that nothing has changed since his last presentation but will be posting the Tentative Budget to the Township Bulletin Board. No action was taken.

B. Discussion and possible action: 2024-2025 Road District Budget

Road Commissioner Kearns presented his temporary budget. A discussion ensued regarding the Capital Asset line item increase. The Board is very concerned with the Road District raising the Levy next year. Road Commissioner Kearns indicated that "he will not increase the Levy". The Road District Budget has been posted to the Grafton Township Bulletin Board.

No action was taken.

10. **Executive Session, section to be decided -None**

11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT -

Annual Meeting set for April 9, 2024 @ 7:00 p.m.

Statements of Economic Interest due to County by May 1, 2024.

TRUSTEES - None

ASSESSOR- None

ROAD COMMISSIONER

Presented the new Road District logo which will appear on all trucks and glows in the dark.

Revamping of Wash Bay Station has started. Would like to show any Board members who may be interested in seeing what has been done to date.

CLERK -Clerk Watson noted that she will be out of town for the Annual Meeting on 04.09.2021, and Supervisor Ruth will conduct the meeting in her behalf.

13. **ADJOURNMENT**

Being no further business, a **motion was made by Supervisor Ruth, 2nd by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:05 p.m

Respectfully submitted,

Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

| Date | Num | Memo | Split | Amount |
|---|-----------|----------|----------------------|------------------|
| Cirone Computer Consulting Inc. | | | | |
| 04/08/2024 | 6809 | PO 21169 | 1756 · SOFTWARE | 11,150.00 |
| Total Cirone Computer Consulting Inc. | | | | 11,150.00 |
| Elan Financial Services | | | | |
| 04/08/2024 | | PO 21168 | 1761 · TRAINING | 100.00 |
| 04/08/2024 | | PO 4363 | 1511 · MAINTENANC... | 72.95 |
| Total Elan Financial Services | | | | 172.95 |
| Hinckley Springs Water Co. | | | | |
| 04/08/2024 | | PO 21170 | 1751 · MAINTENANC... | 23.48 |
| 04/08/2024 | | PO 4364 | 1651 · OFFICE SUP... | 38.97 |
| Total Hinckley Springs Water Co. | | | | 62.45 |
| MDC Environmental Services Inc. | | | | |
| 04/08/2024 | | PO 4361 | 1511 · MAINTENANC... | 51.19 |
| Total MDC Environmental Services Inc. | | | | 51.19 |
| N.J.S. Enterprises Inc. | | | | |
| 04/08/2024 | 240583 | PO 4355 | 1512 · MAINTENANC... | 1,150.00 |
| 04/08/2024 | 240696 | PO 4356 | 1512 · MAINTENANC... | 1,007.00 |
| Total N.J.S. Enterprises Inc. | | | | 2,157.00 |
| Nicor Gas | | | | |
| 04/08/2024 | | PO 4358 | 1571 · UTILITIES | 162.09 |
| Total Nicor Gas | | | | 162.09 |
| Orkin | | | | |
| 04/08/2024 | 259122583 | PO 4359 | 1511 · MAINTENANC... | 89.99 |
| Total Orkin | | | | 89.99 |
| Shaw Media | | | | |
| 04/08/2024 | 2153284 | PO 4362 | 1553 · PUBLISHING | 154.86 |
| Total Shaw Media | | | | 154.86 |
| Township Supervisors of Illinois | | | | |
| 04/08/2024 | | PO 4357 | 1561 · DUES | 30.00 |
| Total Township Supervisors of Illinois | | | | 30.00 |
| Ziegler's Ace Hardware | | | | |
| 04/08/2024 | | PO 4360 | 1652 · OPERATING ... | 49.53 |
| Total Ziegler's Ace Hardware | | | | 49.53 |
| TOTAL | | | | 14,080.06 |

04/10/24

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2024 through March 2025

| | Apr '24 - Mar 25 | Budget | % of Budget |
|--|------------------|--------|-------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| CORPORATE FUND REVENUE | | | |
| 1000 · PROPERTY TAXES | 0.00 | 0.00 | 0.0% |
| 1010 · REPLACEMENT TAXES | 4,146.34 | 0.00 | 100.0% |
| 1020 · INTEREST INCOME | 0.00 | 0.00 | 0.0% |
| 1055 · MISCELLANEOUS INCOME | 0.00 | 0.00 | 0.0% |
| Total CORPORATE FUND REVENUE | 4,146.34 | 0.00 | 100.0% |
| GENERAL ASSISTANCE FUND REVENUE | | | |
| 5000 · PROPERTY TAXES | 0.00 | 0.00 | 0.0% |
| 5020 · INTEREST INCOME | 0.00 | 0.00 | 0.0% |
| Total GENERAL ASSISTANCE FUND REVENUE | 0.00 | 0.00 | 0.0% |
| Total Income | 4,146.34 | 0.00 | 100.0% |
| Gross Profit | 4,146.34 | 0.00 | 100.0% |
| Expense | | | |
| GENERAL ASSISTANCE FUND | | | |
| ADMINISTRATION | | | |
| CONTRACTUAL SERVICES | | | |
| 5512 · MAINTENANCE SERVICE - EQUIPMENT | 0.00 | 0.00 | 0.0% |
| 5534 · ACCOUNTING SERVICES | 0.00 | 0.00 | 0.0% |
| 5549 · OTHER PROFESSIONAL SERVICE | 0.00 | 0.00 | 0.0% |
| 5551 · POSTAGE | 0.00 | 0.00 | 0.0% |
| 5552 · TELEPHONE | 0.00 | 0.00 | 0.0% |
| 5554 · PRINTING | 0.00 | 0.00 | 0.0% |
| 5556 · TRAINING | 0.00 | 0.00 | 0.0% |
| 5571 · UTILITIES | 0.00 | 0.00 | 0.0% |
| Total CONTRACTUAL SERVICES | 0.00 | 0.00 | 0.0% |
| OPERATING EXPENSES | | | |
| 5611 · MAINTENANCE SUPPLIES - BUILDING | 0.00 | 0.00 | 0.0% |
| 5651 · OFFICE SUPPLIES | 0.00 | 0.00 | 0.0% |
| Total OPERATING EXPENSES | 0.00 | 0.00 | 0.0% |
| PERSONNEL | | | |
| 5421 · SALARIES | 2,016.00 | 0.00 | 100.0% |
| 5451 · HEALTH INSURANCE | 0.00 | 0.00 | 0.0% |
| Total PERSONNEL | 2,016.00 | 0.00 | 100.0% |
| Total ADMINISTRATION | 2,016.00 | 0.00 | 100.0% |
| HOME RELIEF | | | |
| COMMODITIES | | | |
| 5781 · FOOD | 0.00 | 0.00 | 0.0% |
| 5782 · PERSONAL INCIDENTALS | 0.00 | 0.00 | 0.0% |
| 5783 · HOUSEHOLD INCIDENTALS | 0.00 | 0.00 | 0.0% |
| 5784 · FLAT GRANT | 0.00 | 0.00 | 0.0% |
| 5785 · DRUGS | 0.00 | 0.00 | 0.0% |
| 5786 · FUEL | 0.00 | 0.00 | 0.0% |
| 5790 · Catastastrophic Deduction | 0.00 | 0.00 | 0.0% |
| Total COMMODITIES | 0.00 | 0.00 | 0.0% |

GRAFTON TOWNSHIP

Year to date actual vs budget

April 2024 through March 2025

| | Apr '24 - Mar 25 | Budget | % of Budget |
|--|------------------|-------------|---------------|
| CONTRACTUAL SERVICES | | | |
| 5805 · TRANSPORTATION ASSISTANCE | 0.00 | 0.00 | 0.0% |
| 5885 · OTHER MEDICAL SERVICE INSURANCE | 0.00 | 0.00 | 0.0% |
| 5887 · SHELTER | 0.00 | 0.00 | 0.0% |
| 5888 · UTILITY PAYMENTS | 0.00 | 0.00 | 0.0% |
| Total CONTRACTUAL SERVICES | 0.00 | 0.00 | 0.0% |
| Total HOME RELIEF | 0.00 | 0.00 | 0.0% |
| Total GENERAL ASSISTANCE FUND | 2,016.00 | 0.00 | 100.0% |
| TOWN FUND EXPENDITURES | | | |
| ADMINISTRATION | | | |
| CAPITAL OUTLAY | | | |
| 1831 · CAPITAL IMPROVEMENT RESERVE | 0.00 | 0.00 | 0.0% |
| 1835 · CAPITAL EQUIPMENT RESERVE | 0.00 | 0.00 | 0.0% |
| Total CAPITAL OUTLAY | 0.00 | 0.00 | 0.0% |
| COMMODITIES | | | |
| 1651 · OFFICE SUPPLIES | 0.00 | 0.00 | 0.0% |
| 1652 · OPERATING SUPPLIES | 0.00 | 0.00 | 0.0% |
| Total COMMODITIES | 0.00 | 0.00 | 0.0% |
| CONTRACTUAL SERVICES | | | |
| 1511 · MAINTENANCE SERVICE-BUILDING | 0.00 | 0.00 | 0.0% |
| 1512 · MAINTENANCE SERVICE - EQUIPMENT | 0.00 | 0.00 | 0.0% |
| 1531 · ACCOUNTING SERVICES | 166.75 | 0.00 | 100.0% |
| 1533 · LEGAL SERVICE | 0.00 | 0.00 | 0.0% |
| 1551 · POSTAGE | 0.00 | 0.00 | 0.0% |
| 1552 · TELEPHONE | 0.00 | 0.00 | 0.0% |
| 1553 · PUBLISHING | 0.00 | 0.00 | 0.0% |
| 1554 · PRINTING | 0.00 | 0.00 | 0.0% |
| 1561 · DUES | 0.00 | 0.00 | 0.0% |
| 1562 · TRAVEL EXPENSES | 0.00 | 0.00 | 0.0% |
| 1563 · TRAINING | 0.00 | 0.00 | 0.0% |
| 1565 · CLERK | 0.00 | 0.00 | 0.0% |
| 1571 · UTILITIES | 0.00 | 0.00 | 0.0% |
| 1572 · FUEL | 0.00 | 0.00 | 0.0% |
| 1573 · OTHER PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.0% |
| 1574 · ANNUAL MEETING | 0.00 | 0.00 | 0.0% |
| 1575 · ROOM RENTAL | 0.00 | 0.00 | 0.0% |
| Total CONTRACTUAL SERVICES | 166.75 | 0.00 | 100.0% |
| OTHER EXPENDITURES | | | |
| 1905 · MISCELLANEOUS EXPENSE | 0.00 | 0.00 | 0.0% |
| 1911 · CONTINGENCIES | 0.00 | 0.00 | 0.0% |
| Total OTHER EXPENDITURES | 0.00 | 0.00 | 0.0% |
| PERSONNEL | | | |
| 1420 · OFFICE STAFF HOURLY | 2,792.80 | 0.00 | 100.0% |
| 1421 · ELECTED OFFICIALS SALARIES | 6,096.15 | 0.00 | 100.0% |
| 1451 · HEALTH INSURANCE | 0.00 | 0.00 | 0.0% |
| Total PERSONNEL | 8,888.95 | 0.00 | 100.0% |

GRAFTON TOWNSHIP

Year to date actual vs budget

April 2024 through March 2025

| | Apr '24 - Mar 25 | Budget | % of Budget |
|--|------------------|-------------|---------------|
| SENIOR SERVICES | | | |
| 900 · SALARIES | 0.00 | 0.00 | 0.0% |
| 901 · PAYROLL TAXES | 0.00 | 0.00 | 0.0% |
| 902 · HEALTH INSURANCE | 0.00 | 0.00 | 0.0% |
| 903 · IMRF | 0.00 | 0.00 | 0.0% |
| 930 · FUEL | 0.00 | 0.00 | 0.0% |
| 950 · OFFICE SUPPLIES | 0.00 | 0.00 | 0.0% |
| 959 · COMMUNITY SERVICE/SENIOR | 0.00 | 0.00 | 0.0% |
| 960 · TELEPHONE | 0.00 | 0.00 | 0.0% |
| 967 · PRINTING | 0.00 | 0.00 | 0.0% |
| 968 · POSTAGE | 0.00 | 0.00 | 0.0% |
| 970 · MISCELLANEOUS | 0.00 | 0.00 | 0.0% |
| 971 · UTILITIES | 0.00 | 0.00 | 0.0% |
| Total SENIOR SERVICES | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| Total ADMINISTRATION | 9,055.70 | 0.00 | 100.0% |
| ASSESSOR | | | |
| CAPITAL OUTLAY | | | |
| 1854 · EQUIPMENT | 0.00 | 0.00 | 0.0% |
| Total CAPITAL OUTLAY | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| COMMODITIES | | | |
| 1851 · OFFICE SUPPLIES | 0.00 | 0.00 | 0.0% |
| Total COMMODITIES | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| CONTRACTUAL SERVICES | | | |
| 1751 · MAINTENANCE SERVICE | 0.00 | 0.00 | 0.0% |
| 1752 · TELEPHONE | 0.00 | 0.00 | 0.0% |
| 1755 · POSTAGE | 0.00 | 0.00 | 0.0% |
| 1756 · SOFTWARE | 0.00 | 0.00 | 0.0% |
| 1757 · PUBLISHING | 0.00 | 0.00 | 0.0% |
| 1758 · PRINTING | 0.00 | 0.00 | 0.0% |
| 1759 · DUES | 0.00 | 0.00 | 0.0% |
| 1760 · TRAVEL EXPENSE | 0.00 | 0.00 | 0.0% |
| 1761 · TRAINING | 0.00 | 0.00 | 0.0% |
| 1762 · PUBLICATIONS/SUBSCRIPTIONS | 0.00 | 0.00 | 0.0% |
| Total CONTRACTUAL SERVICES | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| OTHER EXPENDITURES | | | |
| 1939 · MISCELLANEOUS | 0.00 | 0.00 | 0.0% |
| 1940 · UNIFORMS | 0.00 | 0.00 | 0.0% |
| Total OTHER EXPENDITURES | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| PERSONNEL | | | |
| 1240 · SALARIES | 7,227.00 | 0.00 | 100.0% |
| 1241 · IMRF | 223.80 | 0.00 | 100.0% |
| 1242 · FICA/MEDICARE/TAXES | 0.00 | 0.00 | 0.0% |
| 1243 · HEALTH INSURANCE | 0.00 | 0.00 | 0.0% |
| Total PERSONNEL | <u>7,450.80</u> | <u>0.00</u> | <u>100.0%</u> |
| Total ASSESSOR | <u>7,450.80</u> | <u>0.00</u> | <u>100.0%</u> |
| Total TOWN FUND EXPENDITURES | 16,506.50 | 0.00 | 100.0% |
| TOWN IMRF FUND EXPENDITURES | | | |
| 3262 · RETIREMENT CONTRIBUTION | 252.15 | 0.00 | 100.0% |
| Total TOWN IMRF FUND EXPENDITURES | <u>252.15</u> | <u>0.00</u> | <u>100.0%</u> |

04/10/24

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2024 through March 2025

| | <u>Apr '24 - Mar 25</u> | <u>Budget</u> | <u>% of Budget</u> |
|--|-------------------------|---------------|--------------------|
| TOWN INSURANCE FUND EXPENDITURE | | | |
| CONTRACTED SERVICES | | | |
| 2593 · RISK MANAGEMENT CONTRIBUTION | 0.00 | 0.00 | 0.0% |
| Total CONTRACTED SERVICES | 0.00 | 0.00 | 0.0% |
| PERSONNEL | | | |
| 2453 · UNEMPLOYMENT INSURANCE | 54.20 | 0.00 | 100.0% |
| Total PERSONNEL | 54.20 | 0.00 | 100.0% |
| Total TOWN INSURANCE FUND EXPENDITURE | 54.20 | 0.00 | 100.0% |
| TOWN SOCIAL SECURITY EXPENDITURE | | | |
| 3761 · SOCIAL SECURITY CONTRIBUTION | 1,124.18 | 0.00 | 100.0% |
| 3762 · MEDICARE CONTRIBUTION | 262.91 | 0.00 | 100.0% |
| Total TOWN SOCIAL SECURITY EXPENDITURE | 1,387.09 | 0.00 | 100.0% |
| Total Expense | 20,215.94 | 0.00 | 100.0% |
| Net Ordinary Income | -16,069.60 | 0.00 | 100.0% |
| Net Income | -16,069.60 | 0.00 | 100.0% |

2:37 PM

03/20/24

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
March 19 - 23, 2024

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Paid Amount</u> |
|---|------------|-------------------------|---------------|--------------------|
| 101 · CHECKING -American Community | | | | |
| 03/19/2024 | 25442 | BlueCross BlueShield... | PO 4351 21167 | -4,777.09 |
| 03/19/2024 | 25443 | ComCast | PO 4352 21165 | -325.04 |
| 03/19/2024 | 25444 | Humana Health Plan ... | PO 4353 21166 | -361.07 |
| 03/19/2024 | 25445 | Village of Huntley | PO 4354 | -85.40 |
| Total 101 · CHECKING -American Community | | | | -5,548.60 |
| TOTAL | | | | -5,548.60 |

1:07 PM

04/01/24

GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 03/31/2024

| | <u>Mar 31, 24</u> |
|-----------------------------------|---------------------|
| Beginning Balance | 1,726,227.65 |
| Cleared Transactions | |
| Checks and Payments - 25 items | -67,305.55 |
| Deposits and Credits - 27 items | 10,809.77 |
| | <u>-56,495.78</u> |
| Total Cleared Transactions | -56,495.78 |
| Cleared Balance | <u>1,669,731.87</u> |
| Uncleared Transactions | |
| Checks and Payments - 7 items | -4,843.40 |
| Deposits and Credits - 1 item | 2,780.95 |
| | <u>-2,062.45</u> |
| Total Uncleared Transactions | -2,062.45 |
| Register Balance as of 03/31/2024 | <u>1,667,669.42</u> |
| Ending Balance | <u>1,667,669.42</u> |

9:47 AM

04/01/24

GRAFTON TOWNSHIP
Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 03/31/2024

| | <u>Mar 31, 24</u> |
|-----------------------------------|-------------------------|
| Beginning Balance | 72,158.83 |
| Cleared Transactions | |
| Checks and Payments - 1 item | -75.54 |
| Deposits and Credits - 1 item | 171.74 |
| Total Cleared Transactions | <u>96.20</u> |
| Cleared Balance | <u><u>72,255.03</u></u> |
| Register Balance as of 03/31/2024 | 72,255.03 |
| Ending Balance | 72,255.03 |

**ROAD DISTRICT
FUND
FINANCIALS**

Grafton Township RB Unpaid Bills Detail All Transactions

| Date | Num | Memo | Split | Amount |
|---|---------------------|----------|--------------------------------------|-----------|
| AHW LLC - Hampshire | | | | |
| 04/08/2024 | 11809922 | PO 14434 | 6112 · MAINTENANCE SUPPLY - EQUI... | 88.48 |
| 04/08/2024 | 11850529 | PO 14443 | 6112 · MAINTENANCE SUPPLY - EQUI... | 1,003.77 |
| Total AHW LLC - Hampshire | | | | 1,092.25 |
| COM ED | | | | |
| 04/08/2024 | | PO 14439 | 6371 · UTILITIES | 404.61 |
| Total COM ED | | | | 404.61 |
| COM ED Street Lights | | | | |
| 04/10/2024 | | PO 14449 | 9519 · STREET LIGHTS | 262.74 |
| Total COM ED Street Lights | | | | 262.74 |
| EFR, LLC | | | | |
| 04/08/2024 | 10929 | PO 14442 | 6313 · MAINTENANCE SERVICE - VEHI... | 16,306.34 |
| Total EFR, LLC | | | | 16,306.34 |
| Elan Financial Services | | | | |
| 04/08/2024 | | PO 14444 | 6314 · MAINTENANCE SERVICE ROADS | 2,910.00 |
| 04/08/2024 | | PO 14445 | 6111 · MAINTENANCE SUPPLY - BUILD... | 2,503.56 |
| 04/08/2024 | | PO 14446 | 6551 · POSTAGE | 13.60 |
| 04/08/2024 | | PO 14447 | 6123 · SMALL TOOLS | 72.02 |
| Total Elan Financial Services | | | | 5,499.18 |
| Hicksgas LLC Woodstock | | | | |
| 04/08/2024 | HG-016381 | PO 14438 | 6112 · MAINTENANCE SUPPLY - EQUI... | 52.80 |
| Total Hicksgas LLC Woodstock | | | | 52.80 |
| Hinckley Springs Water Co. | | | | |
| 04/08/2024 | 10164081031724 | | 6122 · OPERATING SUPPLIES | 38.97 |
| Total Hinckley Springs Water Co. | | | | 38.97 |
| Interstate Billing Service, Inc. | | | | |
| 04/08/2024 | | PO 14433 | 6113 · MAINTENANCE SUPPLY - VEHIC... | 246.70 |
| Total Interstate Billing Service, Inc. | | | | 246.70 |
| Liebovich Steel & Aluminum Co. | | | | |
| 04/08/2024 | 9451204 | PO 14437 | 6314 · MAINTENANCE SERVICE ROADS | 6,334.86 |
| Total Liebovich Steel & Aluminum Co. | | | | 6,334.86 |
| Marengo Signs Inc. | | | | |
| 04/08/2024 | 24786 | PO14432 | 6929 · MISCELLANEOUS | 1,997.23 |
| Total Marengo Signs Inc. | | | | 1,997.23 |
| MDC Environmental Services Inc. | | | | |
| 04/08/2024 | 22852408T064 | PO 14435 | 6373 · GARBAGE DISPOSAL | 153.56 |
| Total MDC Environmental Services Inc. | | | | 153.56 |
| Mike Rodebeck | | | | |
| 04/10/2024 | 100 | PO 14448 | 6111 · MAINTENANCE SUPPLY - BUILD... | 7,350.00 |
| Total Mike Rodebeck | | | | 7,350.00 |
| Ozinga Ready Mix Concrete, Inc | | | | |
| 04/08/2024 | 002000 10109 Vin... | PO 14440 | 6314 · MAINTENANCE SERVICE ROADS | 4,173.00 |
| Total Ozinga Ready Mix Concrete, Inc | | | | 4,173.00 |
| Prime Law Group, LLC | | | | |
| 04/08/2024 | 14028 | PO 14436 | 6533 · LEGAL SERVICE | 1,125.00 |

11:36 AM

04/10/24

Grafton Township RB Unpaid Bills Detail All Transactions

| <u>Date</u> | <u>Num</u> | <u>Memo</u> | <u>Split</u> | <u>Amount</u> |
|-------------------------------|------------|-------------|--------------------------------------|------------------|
| Total Prime Law Group, LLC | | | | 1,125.00 |
| Ziegler's Ace Hardware | | | | |
| 04/08/2024 | | PO 14430 | 6111 · MAINTENANCE SUPPLY - BUILD... | 550.78 |
| 04/08/2024 | | PO 14431 | 6123 · SMALL TOOLS | 35.99 |
| Total Ziegler's Ace Hardware | | | | 586.77 |
| TOTAL | | | | 45,624.01 |

Actual vs Budget Year to Date

04/10/24

Cash Basis

April 2024 through March 2025

| | Apr '24 - Mar 25 | Budget | % of Budget |
|--|------------------|-------------|---------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| PERMANENT HARD ROAD FD REVENUES | | | |
| 9000 · PROPERTY TAXES | 0.00 | 0.00 | 0.0% |
| 9020 · INTEREST INCOME | 0.00 | 0.00 | 0.0% |
| 9040 · INTERGOVERNMENTAL AGREEMENT | 0.00 | 0.00 | 0.0% |
| 9050 · MISCELLANEOUS INCOME | 139.30 | 0.00 | 100.0% |
| 9060 · PERMITS & BONDS | 0.00 | 0.00 | 0.0% |
| 9080 · GRANT INCOME | 0.00 | 0.00 | 0.0% |
| Total PERMANENT HARD ROAD FD REVENUES | 139.30 | 0.00 | 100.0% |
| ROAD & BRIDGE FUND REVENUES | | | |
| 6000 · PROPERTY TAXES - ROAD & BRIDGE | 0.00 | 0.00 | 0.0% |
| 6002 · MUNICIPAL SHARE | 0.00 | 0.00 | 0.0% |
| 6010 · REPLACEMENT TAXES-ROAD & BRIDGE | 7,051.18 | 0.00 | 100.0% |
| 6020 · INTEREST INCOME | 0.00 | 0.00 | 0.0% |
| 6030 · RENTAL INCOME | 0.00 | 0.00 | 0.0% |
| 6040 · INTERGOVERNMENT AGREEMENT | 0.00 | 0.00 | 0.0% |
| 6050 · MISCELLANEOUS INCOME | 0.00 | 0.00 | 0.0% |
| 6060 · COURT FINES & PERMITS | 0.00 | 0.00 | 0.0% |
| 6080 · GRANT INCOME | 0.00 | 0.00 | 0.0% |
| Total ROAD & BRIDGE FUND REVENUES | 7,051.18 | 0.00 | 100.0% |
| ROAD & BRIDGE IMRF FUND REVENUE | | | |
| 8000 · PROPERTY TAXES | 0.00 | 0.00 | 0.0% |
| 8020 · INTEREST INCOME | 0.00 | 0.00 | 0.0% |
| 8050 · MISCELLANEOUS INCOME | 0.00 | 0.00 | 0.0% |
| Total ROAD & BRIDGE IMRF FUND REVENUE | 0.00 | 0.00 | 0.0% |
| ROAD & BRIDGE INSURANCE REVENUE | | | |
| 7000 · PROPERTY TAXES | 0.00 | 0.00 | 0.0% |
| 7020 · INTEREST INCOME | 0.00 | 0.00 | 0.0% |
| 7050 · MISCELLANEOUS INCOME | 0.00 | 0.00 | 0.0% |
| Total ROAD & BRIDGE INSURANCE REVENUE | 0.00 | 0.00 | 0.0% |
| Total Income | 7,190.48 | 0.00 | 100.0% |
| Gross Profit | 7,190.48 | 0.00 | 100.0% |
| Expense | | | |
| PERMANENT HARD ROAD EXPENDITURE | | | |
| COMMODITIES | | | |
| 9614 · MAINTENANCE SUPPLIES - ROADS | 0.00 | 0.00 | 0.0% |
| 9652 · OPERATING SUPPLIES | 0.00 | 0.00 | 0.0% |
| 9655 · AUTO FUEL & OIL | 0.00 | 0.00 | 0.0% |
| 9656 · SALT, CALCIUM, ICE CONTROL | 0.00 | 0.00 | 0.0% |
| Total COMMODITIES | 0.00 | 0.00 | 0.0% |

Actual vs Budget Year to Date

April 2024 through March 2025

04/10/24

Cash Basis

| | Apr '24 - Mar 25 | Budget | % of Budget |
|---|------------------|-------------|---------------|
| CONTRACT SERVICES | | | |
| 9514 · MAINTENANCE SERVICE ROAD | 0.00 | 0.00 | 0.0% |
| 9518 · ROAD STRIPING | 0.00 | 0.00 | 0.0% |
| 9519 · STREET LIGHTS | 0.00 | 0.00 | 0.0% |
| 9520 · ROAD SIGNS & MATERIALS | 0.00 | 0.00 | 0.0% |
| 9532 · ENGINEERING SERVICE | 0.00 | 0.00 | 0.0% |
| 9594 · RENTALS | 0.00 | 0.00 | 0.0% |
| Total CONTRACT SERVICES | 0.00 | 0.00 | 0.0% |
| OTHER EXPENDITURES | | | |
| 9929 · MISCELLANEOUS | 0.00 | 0.00 | 0.0% |
| 9952 · INTERGOVERNMENTAL AGREEMENT | 0.00 | 0.00 | 0.0% |
| Total OTHER EXPENDITURES | 0.00 | 0.00 | 0.0% |
| PERSONNEL | | | |
| 9421 · SALARIES | 7,137.30 | 0.00 | 100.0% |
| 9451 · HEALTH/LIFE INSURANCE | 0.00 | 0.00 | 0.0% |
| 9461 · SOCIAL SECURITY CONTRIBUTION | 457.39 | 0.00 | 100.0% |
| 9462 · MEDICARE CONTRIBUTION | 106.97 | 0.00 | 100.0% |
| 9472 · UNIFORMS | 0.00 | 0.00 | 0.0% |
| 9475 · PAYROLL EXPENSE | 137.00 | 0.00 | 100.0% |
| Total PERSONNEL | 7,838.66 | 0.00 | 100.0% |
| Total PERMANENT HARD ROAD EXPENDITURE | 7,838.66 | 0.00 | 100.0% |
| ROAD & BRIDGE-IMRF-EXPENDITURE | | | |
| PERSONNEL | | | |
| 8463 · RETIREMENT CONTRIBUTION | 246.24 | 0.00 | 100.0% |
| Total PERSONNEL | 246.24 | 0.00 | 100.0% |
| Total ROAD & BRIDGE-IMRF-EXPENDITURE | 246.24 | 0.00 | 100.0% |
| ROAD & BRIDGE-INS-EXPENDITURE | | | |
| CONTRACT SERVICE | | | |
| 7593 · RISK MANAGEMENT CONTRIBUTION | 0.00 | 0.00 | 0.0% |
| Total CONTRACT SERVICE | 0.00 | 0.00 | 0.0% |
| PERSONNEL | | | |
| 7453 · UNEMPLOYMENT INSURANCE | 6.84 | 0.00 | 100.0% |
| Total PERSONNEL | 6.84 | 0.00 | 100.0% |
| Total ROAD & BRIDGE-INS-EXPENDITURE | 6.84 | 0.00 | 100.0% |
| ROAD & BRIDGE FUND EXPENDITURES | | | |
| ADMINISTRATION | | | |
| CAPITAL OUTLAY | | | |
| 6831 · EQUIPMENT | 0.00 | 0.00 | 0.0% |
| Total CAPITAL OUTLAY | 0.00 | 0.00 | 0.0% |
| COMMODITIES | | | |
| 6651 · OFFICE SUPPLIES | 0.00 | 0.00 | 0.0% |
| Total COMMODITIES | 0.00 | 0.00 | 0.0% |

Actual vs Budget Year to Date

04/10/24

Cash Basis

April 2024 through March 2025

| | Apr '24 - Mar 25 | Budget | % of Budget |
|--|------------------|-------------|---------------|
| CONTRACTED SERVICES | | | |
| 6512 · MAINTENANCE EQUIPMENT | 0.00 | 0.00 | 0.0% |
| 6531 · ACCOUNTING SERVICE | 0.00 | 0.00 | 0.0% |
| 6533 · LEGAL SERVICE | 0.00 | 0.00 | 0.0% |
| 6551 · POSTAGE | 0.00 | 0.00 | 0.0% |
| 6552 · TELEPHONE | 0.00 | 0.00 | 0.0% |
| 6553 · PUBLISHING | 0.00 | 0.00 | 0.0% |
| 6554 · PRINTING | 0.00 | 0.00 | 0.0% |
| 6561 · DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.0% |
| 6562 · TRAVEL & MEETING EXPENSE | 0.00 | 0.00 | 0.0% |
| 6563 · EDUCATION & TRAINING | 0.00 | 0.00 | 0.0% |
| Total CONTRACTED SERVICES | 0.00 | 0.00 | 0.0% |
| OTHER EXPENDITURES | | | |
| 6914 · MUNICIPAL REPLACEMENT | 0.00 | 0.00 | 0.0% |
| 6929 · MISCELLANEOUS | 0.00 | 0.00 | 0.0% |
| Total OTHER EXPENDITURES | 0.00 | 0.00 | 0.0% |
| PERSONNEL | | | |
| 6421 · SALARIES | 240.00 | 0.00 | 100.0% |
| Total PERSONNEL | 240.00 | 0.00 | 100.0% |
| Total ADMINISTRATION | 240.00 | 0.00 | 100.0% |
| MAINTENANCE | | | |
| CAPITAL OUTLAY | | | |
| 6820 · CAPITAL ASSET OUTLAY | 0.00 | 0.00 | 0.0% |
| 6833 · OTHER IMPROVEMENTS | 0.00 | 0.00 | 0.0% |
| Total CAPITAL OUTLAY | 0.00 | 0.00 | 0.0% |
| COMMODITIES | | | |
| 6111 · MAINTENANCE SUPPLY - BUILDING | 0.00 | 0.00 | 0.0% |
| 6112 · MAINTENANCE SUPPLY - EQUIPM... | 0.00 | 0.00 | 0.0% |
| 6113 · MAINTENANCE SUPPLY - VEHICL... | 0.00 | 0.00 | 0.0% |
| 6114 · MAINTENANCE SUPPLY - ROAD | 0.00 | 0.00 | 0.0% |
| 6116 · MAINTENANCE - SNOW REMOVAL | 0.00 | 0.00 | 0.0% |
| 6118 · MAINTENANCE SUPPLY - BRIDGE | 0.00 | 0.00 | 0.0% |
| 6122 · OPERATING SUPPLIES | 0.00 | 0.00 | 0.0% |
| 6123 · SMALL TOOLS | 0.00 | 0.00 | 0.0% |
| Total COMMODITIES | 0.00 | 0.00 | 0.0% |
| CONTRACT SERVICES | | | |
| 6311 · MAINTENANCE SERVICE - BUILDI... | 0.00 | 0.00 | 0.0% |
| 6312 · MAINTENANCE SERVICE - EQUIP... | 0.00 | 0.00 | 0.0% |
| 6313 · MAINTENANCE SERVICE - VEHIC... | 0.00 | 0.00 | 0.0% |
| 6314 · MAINTENANCE SERVICE ROADS | 0.00 | 0.00 | 0.0% |
| 6316 · MAINTENANCE - SNOW REMOVAL | 0.00 | 0.00 | 0.0% |
| 6318 · MAINTENANCE SERVICE BRIDGE | 0.00 | 0.00 | 0.0% |
| 6332 · ENGINEERING SERVICE | 0.00 | 0.00 | 0.0% |
| 6371 · UTILITIES | 0.00 | 0.00 | 0.0% |
| 6373 · GARBAGE DISPOSAL | 0.00 | 0.00 | 0.0% |
| 6394 · RENTALS | 0.00 | 0.00 | 0.0% |
| Total CONTRACT SERVICES | 0.00 | 0.00 | 0.0% |

Actual vs Budget Year to Date

April 2024 through March 2025

04/10/24

Cash Basis

| | <u>Apr '24 - Mar 25</u> | <u>Budget</u> | <u>% of Budget</u> |
|--|-------------------------|--------------------|----------------------|
| OTHER EXPENDITURES | | | |
| 6919 · MISCELLANEOUS | 0.00 | 0.00 | 0.0% |
| Total OTHER EXPENDITURES | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| Total MAINTENANCE | <u>0.00</u> | <u>0.00</u> | <u>0.0%</u> |
| Total ROAD & BRIDGE FUND EXPENDITURES | <u>240.00</u> | <u>0.00</u> | <u>100.0%</u> |
| 6391 · R&B - CONTINGENCIES | 0.00 | 0.00 | 0.0% |
| 9917 · PHR - CONTINGENCIES | 0.00 | 0.00 | 0.0% |
| Total Expense | <u>8,331.74</u> | <u>0.00</u> | <u>100.0%</u> |
| Net Ordinary Income | <u>-1,141.26</u> | <u>0.00</u> | <u>100.0%</u> |
| Net Income | <u><u>-1,141.26</u></u> | <u><u>0.00</u></u> | <u><u>100.0%</u></u> |

2:40 PM

03/20/24

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
March 19 - 23, 2024

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Paid Amount</u> |
|-------------------------------------|------------|----------------------------------|-------------|--------------------|
| 103 · R&B General Amer. Comm. | | | | |
| 03/19/2024 | 7219 | BlueCross BlueShield of Illinois | PO 14428 | -3,826.34 |
| 03/19/2024 | 7220 | Comcast | PO 14426 | -162.51 |
| 03/19/2024 | 7221 | Humana Health Plan Inc. | PO 14427 | -279.24 |
| 03/19/2024 | 7222 | Nicor Gas | PO 14429 | -58.13 |
| 03/19/2024 | 7223 | Verizon Wireless | PO 14424 | -160.45 |
| Total 103 · R&B General Amer. Comm. | | | | -4,486.67 |
| TOTAL | | | | -4,486.67 |

Grafton Township RB
Reconciliation Summary
 103 · R&B General Amer. Comm., Period Ending 03/31/2024

| | Mar 31, 24 |
|--|------------|
| Beginning Balance | 902,905.84 |
| Cleared Transactions | |
| Checks and Payments - 32 items | -67,094.79 |
| Deposits and Credits - 5 items | 15,523.73 |
| Total Cleared Transactions | -51,571.06 |
| Cleared Balance | 851,334.78 |
| Uncleared Transactions | |
| Checks and Payments - 4 items | -3,264.11 |
| Deposits and Credits - 6 items | 0.00 |
| Total Uncleared Transactions | -3,264.11 |
| Register Balance as of 03/31/2024 | 848,070.67 |
| New Transactions | |
| Checks and Payments - 1 item | -7,270.60 |
| Deposits and Credits - 4 items | 0.00 |
| Total New Transactions | -7,270.60 |
| Ending Balance | 840,800.07 |

**OLD
BUSINESS**

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No.

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

GENERAL ASSISTANCE FUND

ADMINISTRATION

CONTRACTUAL SERVICES

| | | |
|------|-------------------------------|----------|
| 5512 | Maintenance Service-Equipment | 1,000.00 |
| 5534 | Accounting Services | 3,500.00 |
| 5549 | Other Professional Service | 500.00 |
| 5551 | Postage | 250.00 |
| 5552 | Telephone | 500.00 |
| 5554 | Printing | 500.00 |
| 5556 | Training | 1,000.00 |
| 5571 | Utilities | 500.00 |

TOTAL CONTRACTUAL SERVICES 7,750.00

OPERATING EXPENSES

| | | |
|------|-------------------------------|--------|
| 5611 | Maintenance Supplies-Building | 500.00 |
| 5651 | Office Supplies | 500.00 |

TOTAL OPERATING EXPENSES 1,000.00

PERSONNEL

| | | |
|------|------------------|-----------|
| 5421 | Salaries | 20,000.00 |
| 5451 | Health Insurance | 2,500.00 |

TOTAL PERSONNEL 22,500.00

TOTAL ADMINISTRATION 31,250.00

HOME RELIEF

COMMODITIES

| | | |
|------|-----------------------|-----------|
| 5781 | Food | 1,000.00 |
| 5782 | Personal Incidentals | 1,000.00 |
| 5783 | Household Incidentals | 1,000.00 |
| 5784 | Flat Grant | 1,000.00 |
| 5785 | Drugs | 1,000.00 |
| 5786 | Fuel | 1,000.00 |
| 5790 | Catastophic Deduction | 18,000.00 |

TOTAL COMMODITIES 24,000.00

CONTRACTUAL SERVICES

| | | |
|------|---------------------------------|-----------|
| 5805 | Transportation Assistance | 2,500.00 |
| 5885 | Other Medical Service Insurance | 5,000.00 |
| 5887 | Shelter | 20,000.00 |
| 5888 | Utility Payments | 20,000.00 |

TOTAL CONTRACTUAL SERVICES 47,500.00

TOTAL HOME RELIEF 71,500.00

TOTAL GENERAL ASSISTANCE FUND 102,750.00

ENDING BALANCE (905.73)

TENTATIVE

| | | |
|-------------------------------------|----------------------------|---------------------|
| SENIOR SERVICES | | |
| 900 | Salaries | 30,000.00 |
| 901 | Payroll Taxes | 4,000.00 |
| 902 | Health Insurance | 7,500.00 |
| 903 | IMRF | 2,500.00 |
| 930 | Fuel | 4,000.00 |
| 950 | Office Supplies | 1,000.00 |
| 959 | Community Service/Senior | 10,000.00 |
| 960 | Telephone | 2,000.00 |
| 967 | Printing | 1,000.00 |
| 968 | Postage | 1,000.00 |
| 970 | Miscellaneous | 10,000.00 |
| 971 | Utilities | 2,000.00 |
| 972 | McRide | 0.00 |
| TOTAL SENIOR SERVICES | | 75,000.00 |
| TOTAL ADMINISTRATION | | 1,854,000.00 |
| ASSESSOR | | |
| CAPITAL OUTLAY | | |
| 1854 | Equipment | 5,000.00 |
| TOTAL CAPITAL OUTLAY | | 5,000.00 |
| COMMODITIES | | |
| 1851 | Office Supplies | 3,000.00 |
| TOTAL COMMODITIES | | 3,000.00 |
| CONTRACTUAL SERVICES | | |
| 1751 | Maintenance Service | 4,200.00 |
| 1752 | Telephone | 2,400.00 |
| 1755 | Postage | 250.00 |
| 1756 | Software | 13,000.00 |
| 1757 | Publishing | 600.00 |
| 1758 | Printing | 500.00 |
| 1759 | Dues | 1,000.00 |
| 1760 | Travel Expense | 2,500.00 |
| 1761 | Training | 3,000.00 |
| 1762 | Publications/Subscriptions | 300.00 |
| TOTAL CONTRACTUAL SERVICES | | 27,750.00 |
| OTHER EXPENDITURES | | |
| 1939 | Miscellaneous | 1,500.00 |
| 1940 | Uniforms | 500.00 |
| TOTAL OTHER EXPENDITURES | | 2,000.00 |
| PERSONNEL | | |
| 1240 | Salaries | 285,500.00 |
| 1241 | IMRF | 28,550.00 |
| 1242 | FICA/Medicare/Taxes | 26,552.00 |
| 1243 | Health Insurance | 52,080.00 |
| TOTAL PERSONNEL | | 392,682.00 |
| TOTAL ASSESSOR | | 430,432.00 |
| TOTAL TOWN FUND EXPENDITURES | | 2,284,432.00 |

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as

| | | |
|------------------------------|-------------------------|---------------------|
| 1 | General Town Fund | 2,347,432.00 |
| 12 | Insurance Fund | 35,000.00 |
| 15 | General Assistance Fund | 102,750.00 |
| TOTAL APPROPRIATIONS: | | 2,485,182.00 |

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2023 and ending March 31, 2024 as adopted this ____ day of _____, 202__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 202__

Town Clerk

Filed this ____ day of _____, 202__

County Clerk

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

2024-2025
Budgeted

6 GENERAL ROAD FUND

BEGINNING BALANCE April 1, 2024 542,598

REVENUES

| | | | |
|------|-------------------------------|-----------|----------------|
| 6000 | Property Tax Total | 224,551 | |
| 6002 | Municipal Share | (108,339) | |
| 6010 | Replacement Tax | 40,000 | |
| 6020 | Interest Income | 200 | |
| 6030 | Rental Income | 5 | |
| 6040 | Intergovernmental Agreement | 5 | |
| 6050 | Miscellaneous Income | 70,901 | |
| 6060 | Court Fines & Permits | 200 | |
| 6080 | Grant Income | 5 | |
| | TOTAL REVENUES: | | <u>227,528</u> |
| | TOTAL FUNDS AVAILABLE: | | <u>770,126</u> |

EXPENDITURES

| | | | |
|-----------------------|------------------------------|---------|----------------|
| | Administration | 103,400 | |
| | Maintenance | 638,726 | |
| | TOTAL EXPENDITURES: | | <u>742,126</u> |
| 6391 | Contingencies | 28,000 | |
| | TOTAL APPROPRIATIONS: | | <u>770,126</u> |
| ENDING BALANCE | March 31, 2025 | | <u>(0)</u> |

**2024-2025
Budgeted**

ADMINISTRATION

CAPITAL OUTLAY

| | | | |
|------|-----------|-------|-------|
| 6831 | Equipment | 5,000 | ----- |
| | | | 5,000 |

COMMODITIES

| | | | |
|------|-----------------|-------|-------|
| 6651 | Office Supplies | 2,000 | ----- |
| | | | 2,000 |

CONTRACTUAL SERVICES

| | | | |
|------|--------------------------|--------|--------|
| 6512 | Maintenance Equipment | 4,000 | |
| 6531 | Accounting Service | 8,000 | |
| 6533 | Legal Service | 15,000 | |
| 6551 | Postage | 600 | |
| 6552 | Telephone | 5,100 | |
| 6553 | Publishing | 1,500 | |
| 6554 | Printing | 300 | |
| 6561 | Dues & Subscriptions | 400 | |
| 6562 | Travel & Meeting Expense | 1,000 | |
| 6563 | Education & Training | 1,000 | ----- |
| | | | 36,900 |

OTHER EXPENDITURES

| | | | |
|------|---------------------------|--------|--------|
| 6914 | Municipal Replacement Tax | 26,500 | |
| 6929 | Miscellaneous Expense | 8,000 | ----- |
| | | | 34,500 |

PERSONNEL

| | | | |
|------|----------|--------|--------|
| 6421 | Salaries | 25,000 | ----- |
| | | | 25,000 |

| | | | |
|------------------------------|--|--|----------------|
| TOTAL ADMINISTRATION: | | | ----- |
| | | | 103,400 |

2024-2025

Budgeted

MAINTENANCE

CAPITAL OUTLAY

| | | |
|------|----------------------|---------|
| 6820 | Capital Asset Outlay | 220,000 |
| 6833 | Other Improvements | 37,126 |

257,126

COMMODITIES

| | | |
|------|-----------------------------------|--------|
| 6111 | Maintenance Supplies-Building | 15,000 |
| 6112 | Maintenance Supplies-Equipment | 15,000 |
| 6113 | Maintenance Supplies-Vehicle | 20,000 |
| 6114 | Maintenance Supplies-Road | 1,000 |
| 6116 | Maintenance Supplies-Snow Removal | 1,000 |
| 6118 | Maintenance Supplies-Bridge | 5,000 |
| 6122 | Operating Supplies | 4,000 |
| 6123 | Small Tools | 6,000 |

67,000

CONTRACTUAL SERVICES

| | | |
|------|---|--------|
| 6311 | Maintenance Purchases, Service-Building | 60,000 |
| 6312 | Maintenance Purchases, Service-Equipment | 65,000 |
| 6313 | Maintenance Purchases, Service-Vehicle | 55,000 |
| 6314 | Maintenance Purchases, Service-Road | 89,100 |
| 6316 | Maintenance Purchases, Service-Snow Removal | 1,000 |
| 6318 | Maintenance Purchases, Service-Bridge | 25,000 |
| 6332 | Engineering Service | 2,000 |
| 6371 | Utilities | 9,000 |
| 6373 | Garbage Disposal | 3,000 |
| 6394 | Rentals | 500 |

309,600

OTHER EXPENDITURES

| | | |
|------|-----------------------|-------|
| 6919 | Miscellaneous Expense | 5,000 |
|------|-----------------------|-------|

5,000

PERSONNEL

| | | |
|------|----------|---|
| 6221 | Salaries | 0 |
|------|----------|---|

0

TOTAL MAINTENANCE:

638,726

**2024-2025
Budgeted**

22 INSURANCE FUND

| | | | |
|------------------------------------|------------------------------|--------|---------------|
| BEGINNING BALANCE | April 1, 2024 | | 16,531 |
| REVENUES | | | |
| 7000 | Property Tax | 11,690 | |
| 7020 | Interest Income | 20 | |
| 7050 | Miscellaneous Income | 3,000 | |
| TOTAL REVENUES: | | | 14,710 |
| TOTAL FUNDS AVAILABLE: | | | <u>31,241</u> |
| EXPENDITURES | | | |
| PERSONNEL | | | |
| 7453 | Unemployment Insurance | 2,330 | |
| CONTRACTUAL SERVICES | | | |
| 7593 | Risk Management Contribution | 28,911 | |
| TOTAL EXPEND/APPROPRIATION: | | | 31,241 |
| ENDING BALANCE | March 31, 2025 | | <u>0</u> |

**2024-2025
Budgeted**

23 ILLINOIS MUNICIPAL RETIREMENT FUND

| | | | |
|------------------------------------|-------------------------|--------|---------------|
| BEGINNING BALANCE | April 1, 2024 | | 32,599 |
| REVENUES | | | |
| 8000 | Property Tax | 13,651 | |
| 8020 | Interest Income | 15 | |
| 8050 | Miscellaneous Income | 5 | |
| TOTAL REVENUES: | | | 13,671 |
| TOTAL FUNDS AVAILABLE: | | | <u>46,270</u> |
| EXPENDITURES | | | |
| PERSONNEL | | | |
| 8463 | Retirement Contribution | 46,270 | |
| TOTAL EXPEND/APPROPRIATION: | | | 46,270 |
| ENDING BALANCE | March 31, 2025 | | <u>0</u> |

25 PERMANENT ROAD FUND

| | | | |
|------------------------------------|-------------------------------|---------|----------------|
| BEGINNING BALANCE | April 1, 2024 | | 255,591 |
| <u>REVENUES</u> | | | |
| 9000 | Property Tax | 651,491 | |
| 9020 | Interest Income | 450 | |
| 9040 | Intergovernmental Agreement | 100 | |
| 9050 | Miscellaneous Income | 10 | |
| 9060 | Permits & Bonds | 2,000 | |
| 9080 | Grant Income | 5 | |
| | TOTAL REVENUES: | | 654,056 |
| | TOTAL FUNDS AVAILABLE: | | <u>909,647</u> |
| <u>EXPENDITURES</u> | | | |
| <u>COMMODITIES</u> | | | |
| 9614 | Maintenance Supplies-Road | 30,000 | |
| 9652 | Operating Purchases, Supplies | 12,000 | |
| 9655 | Auto Fuel & Oil | 35,000 | |
| 9656 | Salt, Calcium, Ice Control | 60,000 | |
| | | | 137,000 |
| <u>CONTRACTUAL SERVICES</u> | | | |
| 9514 | Maintenance Service-Road | 367,347 | |
| 9518 | Road Striping Purchases | 34,000 | |
| 9519 | Street Lights | 5,000 | |
| 9520 | Road Signs & Materials | 4,500 | |
| 9532 | Engineering Service | 1,000 | |
| 9594 | Rentals | 5,000 | |
| | | | 416,847 |
| <u>OTHER EXPENDITURES</u> | | | |
| 9929 | Miscellaneous Expense | 4,000 | |
| 9952 | Intergovernmental Agreement | 1,000 | |
| | | | 5,000 |
| <u>PERSONNEL</u> | | | |
| 9421 | Salaries | 238,000 | |
| 9451 | Health / Life Insurance | 50,000 | |
| 9461 | Social Security Contribution | 17,000 | |
| 9462 | Medicare Contribution | 6,000 | |
| 9472 | Uniforms | 3,000 | |
| 9475 | Payroll Expenses | 1,800 | |
| | | | 315,800 |
| | TOTAL EXPENDITURES: | | 874,647 |
| 9917 | Contingencies | 35,000 | |
| | TOTAL APPROPRIATIONS: | | <u>909,647</u> |
| ENDING BALANCE | March 31, 2025 | | <u>0</u> |

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

| | | |
|------------------------------|------------------------------------|------------------|
| 6 | General Road Fund | 770,126 |
| 22 | Insurance Fund | 31,241 |
| 23 | Illinois Municipal Retirement Fund | 46,270 |
| 25 | Permanent Road Fund | 909,647 |
| TOTAL APPROPRIATIONS: | | 1,757,284 |

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of One Million Seven Hundred Fifty Seven Thousand and Two Hundred Eighty Four Dollars (\$1,757,284) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 15th day of April, 2024 pursuant to a roll call vote by the

Board of Trustees of Grafton Township,

McHenry County, Illinois.

BOARD OF TRUSTEES

AYE

NAY

ABSENT

Eric Ruth

Dan Ziller Jr.

Tamara Lueth

Sean Cratty

Matthew Cooper

Town Clerk

Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

The undersigned, duly elected, qualified and acting Clerk, of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Road District for the fiscal year beginning April 1, 2024 and ending March 31, 2025, as adopted this 15th day of April, 2024.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township Road District, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 2024

Town Clerk

Filed this ____ day of _____, 2024

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

ROAD DISTRICT

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township Road District, McHenry County, Illinois.

This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 2024

Chief Fiscal Officer

Filed this ____ day of _____, 2024

County Clerk

ROAD & BRIDGE PO LIST - APRIL 2024

| <u>ID</u> | <u>VENDOR</u> | <u>PO #</u> | | | |
|-----------|----------------------------------|--------------|-------------------------|----|-----------|
| 6111 | Ace Hardware | <u>14430</u> | Maint. Supply Building | \$ | 550.78 |
| 6123 | Ace Hardware | <u>14431</u> | Small Tool | \$ | 35.99 |
| 6929 | Marengo Signs Inc. | <u>14432</u> | New Logo | \$ | 1,997.23 |
| 6113 | Interstate Billing Service, Inc | <u>14433</u> | Maint. Supply Vehicles | \$ | 246.70 |
| 6112 | AHW, LLC | <u>14434</u> | Maint. Supply Equipment | \$ | 88.48 |
| 6373 | MDC Environmental Service | <u>14435</u> | Garbage Disposal | \$ | 153.56 |
| 6533 | Prime Law Group, LLC | <u>14436</u> | Legal Servide | \$ | 1,125.00 |
| 6314 | Liebovich Steel and Aluminum Co. | <u>14437</u> | Maint. Service Road | \$ | 6,334.86 |
| 6112 | HicksGas | <u>14438</u> | Operating Supplies | \$ | 52.80 |
| 6371 | Comed | <u>14439</u> | Utilities | \$ | 404.61 |
| 6314 | Ozinga | <u>14440</u> | Maint. Service Road | \$ | 4,173.00 |
| 6122 | Hinckley Springs | <u>14441</u> | Operating Supplies | \$ | 38.97 |
| 6313 | EFR, LLC | <u>14442</u> | Maint. Service Vehicle | \$ | 16,306.34 |
| 6112 | AHW, LLC | <u>14443</u> | Maint. Supply Equipment | \$ | 1,003.77 |
| 6314 | Elan Financial | <u>14444</u> | Maint. Service Road | \$ | 2,910.00 |
| 6111 | Elan Financial | <u>14445</u> | Maint. Supply Building | \$ | 2,503.56 |
| 6551 | Elan Financial | <u>14446</u> | Postage | \$ | 13.60 |
| 6123 | Elan Financial | <u>14447</u> | Small Tool | \$ | 72.02 |
| 6111 | Mike Rodebeck | <u>14448</u> | Maint. Supply Building | \$ | 7,350.00 |
| 9519 | Comed | <u>14449</u> | Street Lights | \$ | 262.74 |

\$ 45,624.01

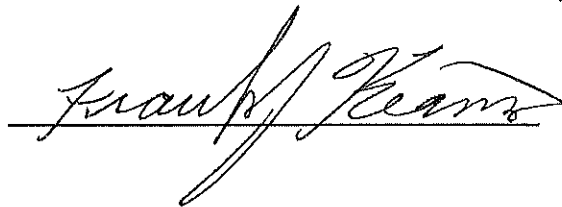
BILLS PAID BEFORE MEETING

| | | | | | |
|------|----------------------------|--------------|--------------------|----|----------|
| 6552 | VERIZON WIRELESS | <u>14424</u> | Cell phone service | \$ | 160.45 |
| 9451 | HUMANA DENTAL INSURANCE | <u>14427</u> | Health Insurance | \$ | 279.24 |
| 9451 | BLUECROSS BLUESHIELD OF IL | <u>14428</u> | Health Insurance | \$ | 3,826.34 |
| 6552 | COMCAST | <u>14426</u> | Phone & Internet | \$ | 162.51 |
| 6371 | NICOR GAS | <u>14429</u> | Utilities | \$ | 58.13 |

\$ 4,486.67

Total **\$ 50,110.68**

Road Commissioner:



NEW BUSINESS

SUPERVISOR'S REPORT

System Activity Report

[3/1/2024 - 3/31/2024] Report Date: 3/27/2024

General Assistance

| | | |
|-----------------------------|-------|--------|
| Grants (New Clients) : | 0 | |
| Grants (Previous Clients) : | 0 | |
| In-Process : | 1 | |
| Denials : | 0 | |
| Sanctions : | 1 | |
| Terminations : | 0 | |
| | <hr/> | |
| | 2 | \$0.00 |

General Assistance - Medical

| | | |
|-----------------|-------|--------|
| Referrals : | 0 | |
| Disbursements : | 0 | |
| | <hr/> | |
| | 0 | \$0.00 |

General Assistance - Work Program Assignments

| | | |
|----------------|-------|--|
| Job Training : | 0 | |
| Workfare : | 0 | |
| | <hr/> | |
| | 0 | |

Emergency Assistance

| | | |
|--------------|-------|--------|
| Grants : | 0 | |
| In-Process : | 0 | |
| Denials : | 0 | |
| | <hr/> | |
| | 0 | \$0.00 |

Grand Totals: 2 \$0.00